



**JOB TITLE** Warehouse Associate

**PURPOSE/SCOPE** Focus is the day-to-day performance of seed warehouse activities.

**REPORTS TO:** Warehouse Supervisor

**RESPONSIBILITIES**

1. Performs daily warehouse duties, including but not exclusive to:
  - Moves grain within facility
  - participates in toting and bagging operations
  - organizes and maintains warehouse
  - loads trucks with forklift
2. Maintains all record-keeping as instructed, in a timely and efficient manner.
3. Participates in daily house-keeping activities to keep all work areas clean and tidy.
4. Maintains great customer attitude whenever in contact with customers, such as when loading, delivering, or even pouring a cup of coffee for a customer.
5. Performs other duties as required.

**EDUCATION/TRAINING REQUIRED**

- Valid driver's license

**EXPERIENCE PREFERRED**

- Previous farm experience
- Previous forklift experience
- Previous warehouse experience

**SUCCESSFUL CANDIDATE WILL POSSESS:**

- The ability to demonstrate through action, Peterson Farms Seed's Core Tenets:
  - Integrity
  - Team Contribution
  - Excellence
  - Positive Attitude